

ANNEX A: MODEL FOR THE REQUEST FOR THE RELEASE OF FUNDS

Annexes:

Summary of checks performed by relevant authorities on the steps for which funding is requested, including weaknesses identified and any corrective actions taken.

Fiche to be used for each step:

The step under review	5.4.1.3. The National Coordinator Secretariat is established; Number of protection orders issued in 2025 by basic courts increased by 20%
Baseline	1. Division for Access to Justice, Protection from Domestic Violence, Violence against Women and Gender-Based Violence (serving in the capacity of the National Coordinator's Secretariat) is established. 2. 1,184 protection orders (2023)
Deadline of the step	<i>June 2026</i>
Actual results	The National Coordinator Secretariat in the Republic of Kosovo has been established in 2024, in accordance with Law No. 08/L-185 and the Regulation on its organization and functioning¹. It serves as the central institutional mechanism supporting the National Coordinator in coordinating, monitoring, and reporting on the implementation of policies related to protection from domestic and gender-based violence. The adoption of Law No. 08/L-185 significantly strengthened the institutional role of the National Coordinator by designating the Minister of Justice as the National Coordinator for Protection from Domestic Violence, Violence against Women and Gender-Based Violence. This legal framework ensures high-level political leadership, accountability, and effective inter-institutional coordination in the implementation of measures related to prevention, protection, prosecution, and support services for victims and survivors. The Secretariat was further operationalised through Regulation OPM No. 10/2023 on the Internal Organisation and Systematisation of Jobs in the Ministry of Justice², which established the organisational structure and staffing positions responsible for supporting the National Coordinator and

¹ Law No. 08/L-185 on Prevention and Protection from Domestic Violence, Violence against Women and Gender-Based Violence <https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=83131>
Regulation (Grk) – No. 37/2024 on The Organization and Functioning of the Office of The National Coordinator for Protection Against Domestic Violence, Violence Against Women, and Gender-Based Violence, and the functioning of the Inter-Ministerial Coordinating Group.

<https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=100077>

² Regulation Opm-No.10/2023 on Internal Organization and Systematization of Jobs in the Ministry of Justice
<https://gzk.rks-gov.net/ActDetail.aspx?ActID=84465>

	implementing the Secretariat's mandate. In addition, Regulation (GRK) No. 37/2024 defines the Secretariat's responsibilities, coordination mechanisms, reporting obligations, and its role in supporting the functioning of the Inter-Ministerial Coordinating Group. The Secretariat ensures inter-institutional coordination, supports the functioning of the Inter-Ministerial Coordinating Group, and facilitates cooperation with civil society and international partners. It contributes to monitoring the implementation of the National Strategy for Protection from Domestic Violence and Violence against Women, also contributes to data management, reporting, and awareness-raising activities in line with national strategies and obligations stemming from the Istanbul Convention. The Division for Access to Justice, Protection from Domestic Violence, Violence against Women, and Gender-Based Violence consists of four (4) employees. Three of these positions were filled in 2024, while the final position was filled in 2026. the National Coordinator Secretariat has been established and is fully functional and operational since 2024 and with all staff positions successfully filled it has further been strengthened.³ Building on the latest developments in justice sector reform and the ongoing digitalization agenda, 2025 marked a significant milestone with the full automation and technical integration of the Case Management Information System (SMIL) and the National Database for Domestic Violence Cases maintained by the Ministry of Justice. This integrated platform enables comprehensive case tracking throughout the entire judicial process, from the initial reporting of a case to the issuance of a final and enforceable court decision. During the period 2023–2025, a total of 3,128 cases of domestic violence were received, while 2,999 cases were resolved and 2,583 cases remained in process. In 2024, the number of received cases increased by 5.94% compared to 2023, while in 2025 it decreased by 6.89% compared to 2024. As for resolved cases, in 2025 there was an increase of 10.61%. Overall, the data show fluctuations over the three-year period, but a relatively stable workload and efficiency over 100% in the years 2023–2025. Approval rate against resolved cases; In 2025, courts received 1,285 protection order applications, representing a 10.97% increase compared to 1,158 applications received in 2023. Court efficiency also improved during this period, with the number of resolved cases increasing from 1,182 cases or 66.7% in 2023 to 1,222 cases or 72.01% in 2025. In 2025, courts granted 880 protection orders, accounting for 72% of all
--	--

³ Staff appointment decisions / Appointment acts (document attached)
Regulation Opm-No.10/2023 on Internal Organization and Systematization of Jobs in the Ministry of Justice
<https://gzk.rks-gov.net/ActDetail.aspx?ActID=84465>

	resolved cases, whereas around 28% of the resolved cases did not result in the issuance of a protection order (resolved in another way). A total of 64 applications (5%) were rejected, while 278 applications (23%) were withdrawn by the parties before a court decision was rendered. Performance trends continued to improve during the first quarter of 2026. During this period, courts received 303 new protection order applications and approved 274 protection orders, demonstrating a strong level of judicial efficiency and sustained responsiveness.
Evidence provided	➤ Law No. 08/L-185 On Prevention and Protection from Domestic Violence, Violence Against Women and Gender-Based Violence https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=83131 ➤ Regulation Opm-No.10/2023 on Internal Organization and Systematization of Jobs in the Ministry of Justice https://gzk.rks-gov.net/ActDetail.aspx?ActID=84465 ➤ Regulation (Grk) – No. 37/2024 on The Organization and Functioning of the Office of The National Coordinator for Protection Against Domestic Violence, Violence Against Women, and Gender-Based Violence, and the Functioning of the Inter-Ministerial Coordinating Group. https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=100077 ➤ National Strategy on Protection Against Domestic Violence and Violence Against Women 2022 – 2026 https://md.rks-gov.net/en/zkn/ ➤ Staff appointment decisions / Appointment acts (document attached) ➤ Statistical report on cases of domestic violence for 2023–2025 and requests for protection orders for 2023–2025 ➤ KJC Decision no.312/2021
Checks performed in the verification of the step and related findings	On the establishment of the National Coordinator Secretariat: During verification of the step, all available and possible evidence has been collected and reviewed. The evidence has been listed down in the checklist on the conducted verification, and all documents supporting the verification have been properly stored (in order to ensure audit trail). The following checks were conducted: 1. All available documentation in line with the level of the achievement (as attached to this report) has been reviewed to verify the current stage of the reform step;

	2. Compliance with the descriptive part of the reform step from the Commission Implementing Decision has been verified to the maximum possible extent and scope (as evidenced by the documentation available); 3. The attached documentation can confirm fulfilment of the reform step, as presented in this report; The results of the checks indicate that the reform step has been fulfilled by the end of the reporting period (30 June 2026).
Compliance with general principles and DNSH principle	The implementation of the steps Does Not Contravene the general principles outlined in Article 4 and 11(4) of Regulation (EU) 2024/1449 and Article 3 of the Facility Agreement The implementation of the steps Does Not Contravene the ‘Do No Significant Harm’ principle (DNSH)
Double funding	The establishment and functioning of the National Coordinator Secretariat were financed through the state budget of the Republic of Kosovo. International partners, including the Council of Europe, OSCE, UN Women, EULEX and EUROJUST, provided technical expertise and advisory support during the drafting of the primary and secondary legislation, including Law No. 08/L-185 (UN Women) and Regulation (GRK) No. 37/2024 on the Organisation and Functioning of the Office of the National Coordinator and the Inter-Ministerial Coordinating Group. Such support was limited to technical assistance, capacity building and expert consultations and did not constitute financial contributions towards the establishment, staffing, operational costs, or functioning of the Secretariat. Therefore, no overlap of financing sources or double funding occurred in relation to the achievement of this step.
Clear conclusion on the achievement of the step	<i>Fully achieved</i> – <i>The National Coordinator Secretariat has been established, all staff positions have been filled, and the Secretariat is fully functional and operational.</i> <i>Partially Achieved</i> (Target achieved 57.5%). <i>Although the number of approved protection orders increased from 789 in the baseline year of 2023 to 880 in 2025, representing an overall increase of 11.5%, data analysis indicates that the principal factor limiting further increase was the high number of withdrawals. The withdrawal of 278 applications, equivalent to 23% of all requests, prevented substantive judicial review of those cases. Consequently, the shortfall in achieving the projected target of 20% cannot be attributed to judicial decision-making but rather to the fact that more than one-fifth of all applications were withdrawn before a final determination could be issued by the courts.</i> <i>Had these cases remained under judicial consideration, the courts would not only have met but likely exceeded their intended target, potentially increasing</i>

	<i>the number of approved protection orders by approximately 34%.</i> The reform step is considered achieved and fully implemented.
--	---



Republic of Kosovo
Government
Ministry of Justice

Date: 11/06/2024

No: 04/2024

ACT OF APPOINTMENT

Name and last name of appointee:	Artë Ademi Bajrami
Date of birth:	
Personal number:	
Institution:	Ministry of Justice
Department:	Department for Access to Justice, Transitional Justice and Support for Crime Victims
Division/sector:	Division for Access to Justice, Protection from Domestic Violence, Violence against Women and Gender-based Violence.
Job title:	Head of Division for Access to Justice, Protection from Domestic Violence, Violence against Women and Gender-based Violence.
Category and class:	Low level Supervisor
Class and basic salary coefficient:	7.4
Duration of Mandate:	Four-year mandate
Date started:	11.06.2024 – 10.06.2028
Probation period date:	

General Conditions and Circumstances:

The appointee is subject to the provisions of Law No. 08/L-197 on Public Officials and other relevant legal and sub-legal acts, as well as the code of ethics.

Duties and responsibilities of the appointee are determined by legislation in force and job description that is attached hereby.

On behalf of employer
Name and last name: Azemine Haziri

Signature: _____

Date: 11.06.2024

I accept and agree to the conditions of employment in the relevant position in the Kosovo civil service.

The appointee:
Name and last name: Artë Ademi Bajrami
Signature: _____

Date: 11.06.2024

I, the undersigned, Ekrem Ramadani, a certified court translator, with Certificate No. 308, hereby confirm the accuracy and authenticity of the translated document.

Podujevo, Tel.: +383 (0)44 271 695, E-mail: ekrem.ramadani@gmail.com





Republic of Kosovo
Government
Ministry of Justice

No: 22/05/2024

No: 03/2024

Pursuant to Article 1 and 2 of Article 102 of the Law No 08/L-197 on Public Officials and the previous Act of Appointment no... dated...., the Human Resources Management Unit hereby issues the following:

ACT OF APPOINTMENT

Name and last name of appointee:	BRIKENA RRAHMANI
Date of birth:	
Personal number:	
Institution:	Ministry of Justice
Department:	Department for Access to Justice, Transitional Justice and Support for Crime Victims
Division/sector:	
Job title:	Senior Official for Policies against Domestic Violence
Category and class:	Professional 1
Class and basic salary coefficient:	5.75
Duration of Mandate:	Permanent
Date started:	22.05.2024
Probation period date:	Six-month period

General Conditions and Circumstances:

The appointee is subject to the provisions of Law No. 08/L-197 on Public Officials and other relevant legal and sub-legal acts, as well as the code of ethics.

Duties and responsibilities of the appointee are determined by legislation in force and job description that is attached hereby.

On behalf of employer

Name and last name: AZEMINE HAZIRI

Signature: _____

Date: 22.05.2024

I accept and agree to the conditions of employment in the relevant position in the Kosovo civil service.

The appointee:

Name and last name: Brikena Rrahmani

Signature: _____

Date: 22.05.2024

I, the undersigned, Ekrem Ramadani, a certified court translator, with Certificate No. 308, hereby confirm the accuracy and authenticity of the translated document.

Podujevo, Tel.: +383 (0)44 271 695, E-mail: ekrem.ramadani@gmail.com





**Republic of Kosovo
Government
Ministry of Justice**

Date: 21/05/2024

No: 02/2024

Pursuant to paragraph 1 and 2 of the Article 102 of the Law no 08/L-197 on Public Officials and the previous Act of Appointment no..., dated..., the Human Resources Management Unit hereby issues the following:

ACT OF APPOINTMENT

Name and last name of appointee:	BESARTA RACI UJKANI
Date of birth:	
Personal number:	
Institution:	Ministry of Justice
Department:	
Division/sector:	Department for Access to Justice, Transitional Justice and Support for Crime Victims.
Job title:	Human Rights Senior Official
Category and class:	Professional 1
Class and basic salary coefficient:	5.75
Duration of Mandate:	Permanent
Date started:	21.05.2024
Probation period date:	Six-month period

General Conditions and Circumstances:

The appointee is subject to the provisions of Law No. 08/L-197 on Public Officials and other relevant legal and sub-legal acts, as well as the code of ethics.

Duties and responsibilities of the appointee are determined by legislation in force and job description that is attached hereby.

On behalf of employer

Name and last name: Azemine Haziri

Signature: _____

Date: 21.05.2024

I accept and agree to the conditions of employment in the relevant position in the Kosovo civil service.

The appointee:

Name and last name: Besarta Raci Ujkani

Signature: _____

Date: 21.05.2024

I, the undersigned, Ekrem Ramadani, a certified court translator, with Certificate No. 308, hereby confirm the accuracy and authenticity of the translated document.

Podujevo, Tel.: +383 (0)44 271 695, E-mail: ekrem.ramadani@gmail.com





**Republic of Kosovo
Government
Ministry of Justice**

Office of the Secretary General

No: 48/2026
Date: 04/05/2026

Pursuant to Article 18 of Law No. 06/L-113 on the Organization and Functioning of State Administration and Independent Agencies, based on Article 65 (paragraphs 1, 2, 3 and 4) of Law No. 08/L-197 on Public Officials, and in accordance with Article 11 (paragraph 4) of Regulation No. 02/2024 on the Transfer of Civil Servants, the Secretary General of the Ministry of Justice hereby issues the following:

DECISION

on the permanent transfer of civil servant in the interest of the institution

1. Ms. Venera Maksuti, currently holding the position of Policy Coordination Senior Official in the Division for Policy Coordination under Department for European Integration and Policy Integration, is hereby permanently transferred, within the same civil service category and in the interest of the institution, to the position of Senior Official for Policy against Domestic Violence in the Division for Access to Justice, Protection from Domestic Violence, Violence against Women and Gender-Based Violence in the Department for Access to Justice, Transitional Justice, and Support for Victims of Crime.
2. The Human Resources Division and the Budget and Finance Department are hereby ordered to take all actions to implement this decision and pay the employee according to the salary of the position to which he/she has been transferred.
3. The decision enters into force on the day of signing.

REASONING

In accordance with Regulation OPM no. 10/2023 on the Internal Organization and Systematization of Jobs in the Ministry of Justice, to fill the position and in the interest of the institution a request was submitted on 15.04.2026 for the permanent transfer of the civil servant Ms. Venera Maksuti. The transfer is made within the same professional category, from the position of Senior Official for Policy Coordination in the Division for Policy Coordination, within the Department for European Integration and Policy Coordination, to the position of Senior Official for Policies against Domestic Violence in the Division for Access to Justice, Protection from Domestic Violence, Violence against Women and Gender-Based Violence, within the Department for Access to Justice, Transitional Justice and Support for Victims of Crime.



**Republic of Kosovo
Government
Ministry of Justice**

Pursuant to Article 65 (paragraphs 1,2,3 and 4) of Law No. 08/ L-197 on Public Officials and Article 11 (paragraph 4) of Regulation No. 02/2024 on the Transfer of Civil Servants, based on the reasoned request for this transfer, and after obtaining the consent of the civil servant, it was decided as contained in the enacting clause of decision.

Ridvan Hoti
[signed and stamped]
Secretary General

Decision to be sent to:

- Ms. Venera Maksuti;
- Cabinet of the Deputy Prime Minister and Caretaker Minister of Justice;
- Office of the Secretary General;
- Department for European Integration and Policy Coordination;
- Department for Access to Justice, Transitional Justice, and Support for Victims of Crime;
- Department for Budget and Finance; Division for Human Resources;
- Archives of the Ministry of Justice.

I, the undersigned, Ekrem Ramadani, a certified court translator, with Certificate No. 308, hereby confirm the accuracy and authenticity of the translated document.
Podujevo, Tel.: +383 (0)44 271 695, E-mail: ekrem.ramadani@gmail.com





**Republic of Kosovo
Government
Ministry of Justice**

No: MD-11
Date: 04.05.2026

Pursuant to Article 1 and 2 of Article 102 of the Law No 08/L-197 on Public Officials and the Law No 08/L-294 on Amending and Supplementing the Law No 08/L-197 on Public Officials, the Head of Human Resource Division of the Ministry of Justice hereby issues the following:

ACT OF APPOINTMENT

Name and last name of appointee:	Venera Maksuti
Date of birth:	
Personal number:	
Institution:	Ministry of Justice
Department:	Department for Access to Justice, Transitional Justice and Support for Crime Victims
Division/sector:	Division for Access to Justice, Protection from Domestic Violence, Violence against Women and Gender-based Violence.
Job title:	Senior Official for Policies against Domestic Violence
Category and class:	Professional 1
Class and basic salary coefficient:	632.5/5.75
Duration of Mandate:	Unlimited
Date started:	04.05.2025
Probation period date:	

General Conditions and Circumstances:

The appointee is subject to the provisions of Law No. 08/L-197 on Public Officials and Law No 08/L-294 on Amending and Supplementing the Law No 08/L-197 on Public Officials, other relevant legal and sub-legal acts, as well as the code of ethics.

Duties and responsibilities of the appointee are determined by legislation in force and job description that is attached hereby.

On behalf of employer

Name and last name: Arta Nuredini Durmishi: Head of Human Resources Division

Signature: _____ Date: 04.05.2026

I accept and agree to the terms and conditions of my employment for the respective position in the Civil Service of Kosovo.

The appointee:

Name and last name: Venera Maksuti

Signature: _____ Date: 04.05.2026

I, the undersigned, Ekrem Ramadani, a certified court translator, with Certificate No. 308, hereby confirm the accuracy and authenticity of the translated document.

Podujevo, Tel.: +383 (0)44 271 695, E-mail: ekrem.ramadani@gmail.com





REPUBLIKA E KOSOVES
REPUBLIKA KOSOVA – REPUBLIC OF KOSOVO
KESHILLI GJYQESOR I KOSOVES
SUDSKI SAVET KOSOVA - KOSOVO JUDICIAL COUNCIL

5.4.1.3. The National Coordinator Secretariat is established; Number of protection orders issued in 2025 by basic courts increased by 20%

Caseload and Resolution of Domestic Violence Cases (2020–2025) and Q1 2026

Domestic Violence	Carried Over Cases	Cases Received	Cases Resolved	Cases Remaining in Progress	Efficiency
2023	771	1,027	1,034	764	101%
2024	764	1,088	933	919	86%
2025	919	1,013	1,032	900	102%
Q1 2026	900	252	216	936	86%

Protection Orders: Cases Received and Resolved (2023–2025) and Q1 2026

Protection Orders	Cases Received	Cases Resolved	Approved	Efficiency
2023	1,158	1,182	789	102%
2024	1,189	1,111	794	93%
2025	1,285	1,222	880	95%
Q1 2026	303	319	274	105%



REPUBLIKA E KOSOVËS
REPUBLIKA KOSOVA – REPUBLIC OF KOSOVO
KËSHILLI GJYQËSOR I KOSOVËS
SUDSKI SAVET KOSOVA - KOSOVO JUDICIAL COUNCIL

KJC No. 312/2021
Date: 1 November 2021

The **Kosovo Judicial Council (KJC)**, pursuant to Article 108 of the Constitution of the Republic of Kosovo and Article 7 of Law No. 06/L-055 on the Kosovo Judicial Council, at its 269th meeting held on 1 November 2021, hereby issues the following:

DECISION

I. Mr. Dardan Kadolli, Judge of the Basic Court in Pristina, is appointed as Coordinator for the following matters:

1. Domestic violence cases; and
2. Cases concerning freedom of expression and freedom of the media.

II. The Coordinator shall submit to the Kosovo Judicial Council (KJC) annual reports on cases of this nature, or more frequently as required.

III. Among other matters, the report shall include information on meetings held with domestic and international institutions, as well as statistical data concerning the progress and handling of these cases.

IV. This Decision shall enter into force on 1 November 2021.

Albert ZOGAJ
Chairman of the Kosovo Judicial Council

Copies of this Decision shall be provided to:

- *Mr. Dardan Kadolli, Judge of the Basic Court in Pristina;*
- *The Courts of the Republic of Kosovo;*
- *The Secretariat of the Kosovo Judicial Council; and*
- *The Archive.*