

Annexes:

Summary of checks performed by relevant authorities on the steps for which funding is requested, including weaknesses identified and any corrective actions taken.

N/A

1) Fiche to be used for each step:

The step under review	Unit for Translation, Harmonisation and Linguistic control set up and operational in the Prime Minister's Office
Baseline	Unit for Translation, Harmonisation and Linguistic control not in place
Deadline of the step	December 2025
Actual results	The establishment of the Unit for Translation, Harmonisation and Linguistic Control within the Office of the Prime Minister is a formal commitment undertaken by the Government of Kosovo. In this regard, several preparatory activities have already been developed to achieve this objective. The process began with the analysis of the "Concept Document on the reform of translation procedures within the Government of Kosovo - towards a harmonized multilingual legislation", which recommended the creation of such a Unit under the auspices of the Prime Minister's Office. The establishment of this Unit is anticipated to introduce a systematic approach to qualified proofreading and editing, the creation of a centralized translation memory, the development of specialized glossaries, and the implementation of robust quality analysis mechanisms. This solution's primary benefit is the enhancement of the legislative translation process, resulting in a more coherent and harmonized procedure. References to this Unit and its tasks are already foreseen in the Government Rules of Procedure no. 17/2024, specifically Article 35, which stipulates that all general legal acts, including laws and sub-legal acts, must be accompanied by a Declaration on proofreading and language harmonization before being submitted for approval by the Government. This declaration is to be issued precisely by this Unit and will accompany laws submitted to the Assembly of Kosovo as required by its Rules of Procedure, confirming that both official language versions are consistent in format, content, context, and accuracy. In this regard, on 23 April 2026, the Prime Minister signed <i>Regulation (OPM) No. 07/2026 on amending and supplementing Regulation (OPM) No. 01/2020 on the internal organisation and systematization of job posts in the Office of the Prime Minister</i>, which entered into force on the same day. With this Regulation, the Office for Language Control and Harmonization has been established and set up within the Office of the Prime Minister. For details, see Regulation (OPM) No. 07/2026: https://gzk.rks-gov.net/ActDetail.aspx?ActID=34004 In order to operationalize the Unit, as foreseen by the legislation in force, the Department for Management of Public Officials (DMPO) within the Ministry for Digitalization and Public Administration (MDPA) announced calls for applications for the positions of Director of the Office for Language Control and Harmonization¹, Head of the Division for Language Harmonization², and Head of the Division for Language Control³. The calls were open from 30.04.2026 to 29.05.2026.

	The DMPO received the following number of applications for the three open positions: • 6 applications for the position of Director of the Office for Language Control and Harmonization; • 9 applications for the position of Head of the Division for Language Harmonization; • 16 applications for the position of Head of the Division for Language Control. The DMPO completed the preliminary verification of all candidates for the three vacancies and, on 29.06.2026, published the notices on the completion of the recruitment procedures. The notices announced that, for the vacancies of Head of the Division for Language Harmonization⁴ and Head of the Division for Language Control⁵, none of the candidates fulfilled the conditions and criteria prescribed by the applicable legislation. As foreseen by the legislation in force, dissatisfied candidates have the right to lodge an appeal with the Independent Oversight Board for the Civil Service of Kosovo within thirty (30) days. For the vacancy of Director of the Office for Language Control and Harmonization, one (1) candidate successfully passed the preliminary verification by meeting the prescribed conditions and criteria and will proceed to the subsequent stages of the recruitment process. The Government of Kosovo remains committed to finalizing the operationalization of the Office for Language Control and Harmonization and recruiting the necessary staff.
Evidence Provided	The Concept Document on the reform of translation procedures within the Government of Kosovo - towards a harmonized multilingual legislation - https://konsultimet.rks-gov.net/Storage/Consultations/09-50-44-04032019/Concept%20document_eng%20pre-public.docx Concept-doc_eng.docx Regulation (GRK) - no.17/2024 on Rules of Procedure of the Government of the Republic of Kosovo - https://gzk.rks-gov.net/ActDetail.aspx?ActID=92322 Regulation (OPM) No. 07/2026 on amending and supplementing Regulation (OPM) No. 01/2020 on the internal organisation and systematization of job posts in the Office of the Prime Minister: https://gzk.rks-gov.net/ActDetail.aspx?ActID=34004 1) Vacancy Announcement for the Director of the Office for Language Control and Harmonization 2) Vacancy Announcement for the Head of the Division for Language Harmonization 3) Vacancy Announcement for the Head of the Division for Language Control 4) Notice on the Completion of Recruitment Procedure - Head of the Division for Language Harmonization 5) Notice on the Completion of Recruitment Procedure - Head of the Division for Language Quality Control

¹ Evidence 1 Vacancy Announcement for the Director of the Office for Language Control and Harmonization

² Evidence 2 Vacancy Announcement for the Head of the Division for Language Harmonization

³ Evidence 3 Vacancy Announcement for the Head of the Division for Language Control

⁴ Evidence 4 Notice on the Completion of Recruitment Procedure - Head of the Division for Language Harmonization

⁵ Evidence 5 Notice on the Completion of Recruitment Procedure - Head of the Division for Language Quality Control

Checks performed in the verification of the step and related findings	During verification of the step, all available and possible evidence has been collected and reviewed. The evidence has been listed down in the checklist on the conducted verification, and all documents supporting the verification have been properly stored (in order to ensure audit trail). The following checks were conducted: • All available documentation in line with the level of the achievement (as attached to this report) has been reviewed to verify the current stage of the reform step; • Compliance with the descriptive part of the reform step from the Commission Implementing Decision has been verified to the maximum possible extent and scope (as evidenced by the documentation available); • The attached documentation can confirm non-fulfilment of the reform step, as presented in this report; The results of the checks indicate that the reform step has not been fulfilled by the end of the reporting period (31 December 2025). As soon as the information is received by the Implementing units on the complete achievement and fulfilment of the reform step, the checks will be re-performed and repeated to verify the underlying completion / fulfilment.
Compliance with general principles and DNSH principle	The implementation of the steps does not contravene the general principles outlined in Article 4 and 11(4) of Regulation (EU) 2024/1449 and Article 3 of the Facility Agreement. The implementation of the steps does not contravene the ‘Do No Significant Harm’ principle (DNSH).
Double funding	<i>Contributions from third parties were not reported in support of the achievement of this step.</i>
Clear conclusion on the achievement of the step	This reform step has not been fulfilled by December 2025 deadline. It is moved to the grace period.



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Ministria e Digjitalizimit dhe Administratës Publike –
Ministarstvo digitalizacije i javne uprave - Ministry of Digitalization and Public Administration

Pursuant to Article 39 (1,2,3,4,5 and 6) of Law No. 08/L-197 on Public Officials, and Article 5 of Regulation No. 07/2025 on Admission Procedure in the Civil Service, the Ministry of Digitalization and Public Administration hereby announces:

Vacancy Announcement

Admission

The application is open to all interested candidates.

Group name	
Field of study	First-level higher education degree (Bachelor) in Philology.
Institution conducting the recruitment procedure	Ministry of Digitalization and Public Administration
Reference Number	RN00019679
Duration of appointment	Four-year term
Announcement date	29.04.2026
Application deadline	30.04.2026 - 29.05.2026
Currently vacant positions	

No.	Institution	Organization / Workplace	Position title	Position class	Salary\ Coefficient	Required No.
1	Office of the Prime Minister of Kosovo	Office for Language Control and Harmonization/Prishtina	Director of the Office for Language Control and Harmonization	Middle Management	G2/9.6	1

1. General job description

1. Provides support and advice to the highest administrative leader regarding policies, objectives and development of the field of language control and harmonization, in accordance with the mandate of the Office.



2. Identifies the needs for the development of language policies, standards, and terminology and makes recommendations for improving the quality of translations and unifying legal language in documents prior to their approval by the Government.
3. Leads, organizes and supervises all activities of the Office, ensuring its efficiency.
4. Ensures the harmonization of the linguistic consistency of documents submitted to the Government, guaranteeing alignment between the original and translated versions, as well as the unification of legal terminology.
5. Ensures the issuance of the Statement on proofreading and language harmonization for all proposals prior to their approval at the Government Meeting.
6. Organizes and distributes work among his/her subordinates and manages the implementation of tasks and responsibilities to be fulfilled in accordance with the objectives and responsibilities of the office.
7. Manages the Office's human resources and identifies needs for building the professional capacities of staff through training and continuous development.
8. Conducts performance assessment of staff under his/her direct supervision and identifies their capacity-building needs through training.
9. Performs any other duties and responsibilities assigned by Law or explicitly delegated by the direct supervisor.

2. General requirements for admission, according to Article 9 of the LPO

- Be a citizen of the Republic of Kosovo;
- Have full capacity to act, according to the applicable laws;
- Be fluent in one of the official languages, in accordance with the Law on Languages;
- Be fit in the health aspect to carry out the respective duty;
- Have no record of conviction by a final judgment for the deliberate commission of a criminal offence;
- Have no enforceable disciplinary measures for serious violations in a public institution.
- Have the education, professional work experience and/or skills required for the relevant position, category, class or group.
- Have successfully passed the selection procedures defined in this Law.

3. General formal requirements

Required education: First-level higher education degree (Bachelor) in Philology

Specific Requirements: Proficiency of the Serbian language at level B2-C2 (mandatory). Proficiency in this language must be demonstrated through certification issued by an accredited local or

international institution, or through studies completed in this language at a local university or at a university abroad.

• **Required work experience:** At least five (5) years of professional work experience, including one of the following requirements:

- 1.) three (3) years of experience in managerial positions, or
- 2.) two (2) years of experience in managerial positions and a second-level higher education degree (master's degree), or
- 3.) one (1) year of experience in managerial positions and a third-level higher education degree (PhD).

4. Knowledge, skills and qualities required in the recruitment procedure

- High organizational, managerial and policy-making skills.
- Ability to adapt to priorities, demands, and deadlines through strong analytical and problem-solving skills.
- Broad knowledge of the Department's area of responsibility, budget management and civil service.
- Communication and interpersonal influence skills, including the ability to establish and maintain trusted relationships with superiors and the staff they manage.
- Ability to motivate staff and successfully manage Department Projects.
- Knowledge of foreign languages (preferred).

5. Documents to be submitted as part of the application and the method of their submission

- Copy of ID card/passport/certificate of citizenship of the Republic of Kosovo;
- A copy of the diploma required by the competition, along with information from the educational institutions, a certificate of nostrification of the diploma obtained abroad, or the act proving that the diploma obtained abroad is in the process of nostrification, provided that the nostrification certificate is submitted by the time of signing the act of appointment to the position;
- Copies of proof of employment (certificate/contract) issued by the relevant employing institution for work experience, specifying the job position and the duration of employment in that position. Proof of employment from non-public institutions must be supported by at least one of the following: a statement of payments to the pension savings fund or a statement of payments of tax obligations in accordance with personal income tax legislation. Work experience declared in accordance with the competition requirements and acquired in another country must be proven through a translated certificate of work experience issued by the competent authority of that country, or through a translated and notarized certificate of experience issued by the relevant employer;

- Proof of proficiency in the Serbian language at level B2-C2 (mandatory). Proficiency in this language must be demonstrated through certification issued by an accredited local or international institution, or by having completed studies at a local or foreign university where Serbian was the language of instruction.
- Candidates must complete the application in accordance with the relevant Law on the Use of Languages. Documents in a foreign language must be translated into one of the official languages by an authorized translator;
- Copies of other documents proving the fulfilment of the application requirements specified in the recruitment announcement and declared in the application.

Documents not required during the application phase, but during the pre-appointment verification stage

- Original criminal record certificate issued by the court, confirming that the person has not been convicted of a criminal offence committed intentionally, not older than six (6) months from the date of issuance;
- Proof that there is no active disciplinary measure for a serious violation in a public institution (for candidates who are currently employed or have previously been employed in public institutions).

6. Date of publication of preliminary assessment results

The list of candidates who meet the admission requirements will be published no later than 13/06/2026 on the electronic recruitment portal (<https://konkursi.rks-gov.net>)

7. Additional specific criteria

Proficiency in the Serbian language at level B2-C2 (mandatory). Proficiency in this language must be demonstrated through certification issued by an accredited local or international institution, or by having completed studies at a local or foreign university where Serbian was the language of instruction.

8. Method of assessment of candidates/applicants

- Written test – maximum 50 points
- Interview – maximum 50 points

9. Method of notification and communication with candidates

- Via email and the electronic recruitment portal (<https://konkursi.rks-gov.net>)



10. Application method

- Via the electronic recruitment portal (<https://konkursi.rks-gov.net>)

11. Date of publication of the final results

- Upon completion of the candidate assessment process, the successful candidate will be announced via the electronic recruitment portal (<https://konkursi.rks-gov.net>). All candidates participating in this procedure will be notified individually by electronic means.

Additional information:

After the selection of the successful candidate, the responsible unit shall carry out pre-appointment verification to confirm that the candidate continues to meet the competition criteria, through original documents or copies certified as true copies of the originals:

Official contact address for technical assistance regarding the application:

E-mail: simbj.info@rks-gov.net;

Phone: +383 38 200 60 710

- Successful candidates will have the opportunity to choose the vacant position according to the final ranking.

Non-majority communities and their members, persons with disabilities, and the underrepresented gender are entitled to fair and proportional representation in the Civil Service of Kosovo, as specified in the LPO. Applications submitted after the deadline will not be accepted, and incomplete applications will be rejected.



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Pursuant to Article 39 (1,2,3,4,5 and 6) of Law No. 08/L-197 on Public Officials, and Article 5 of Regulation No. 07/2025 on Admission Procedure in the Civil Service, the Ministry of Digitalization and Public Administration hereby announces:

Vacancy Announcement

Admission

The application is open to all interested candidates.

Group name	
Field of study	First-level higher education degree (Bachelor) in Philology.
Institution conducting the recruitment procedure	Ministry of Digitalization and Public Administration
Reference Number	RN00019683
Duration of appointment	Four-year term
Announcement date	29.04.2026
Application deadline	30.04.2026 - 29.05.2026
Currently vacant positions	

No.	Institution	Organization / Workplace	Position title	Position class	Salary\ Coefficient	Required No.
1	Office of the Prime Minister of Kosovo	Office for Language Control and Harmonization/Prishtina	Head of the Division for Language Harmonization	Lower Management	G3/8.5	1



1. General job description

1. Leads and supervises all activities of the Division for Language Harmonization, ensuring efficient operation and the achievement of established objectives.
2. Assists the Director of the Office in setting strategic objectives and developing the Division's work plan, and contributes to their implementation.
3. Ensures the harmonization of the linguistic consistency of proposals for Government Meetings, through verification of compliance between the original and translated versions, application of unified terminology and adherence to legal language standards.
4. In cooperation with the Office of the Language Commissioner, ensures the creation, development and maintenance of standard terminology, including its preservation in integrated systems and linkage with legal terminology dictionaries.
5. Ensures the development of technical infrastructure for language harmonization, through the digitalization of processes, the use of artificial intelligence and the drafting of official dictionaries for institutional use.
6. Cooperates with the Office of the Language Commissioner and coordinates with the Legal Office to advance the control and harmonization of official languages and the standardization of legal terminology.
7. Coordinates activities with units responsible for translation in institutions, to improve translation quality and ensure linguistic harmonization of documents.
8. Organizes, allocates, and manages the work of the Division staff, as well as evaluates their results and identifies capacity-building needs through training.
9. Performs any other duties and responsibilities assigned by law or delegated by the direct supervisor.

2. General requirements for admission, according to Article 9 of the LPO

- Be a citizen of the Republic of Kosovo;
- Have full capacity to act, according to the applicable laws;
- Be fluent in one of the official languages, in accordance with the Law on Languages;
- Be fit in the health aspect to carry out the respective duty;
- Have no record of conviction by a final judgment for the deliberate commission of a criminal offence;
- Have no enforceable disciplinary measures for serious violations in a public institution.
- Have the education, professional work experience and/or skills required for the relevant position, category, class or group.

- Have successfully passed the selection procedures defined in this Law.

3. General formal requirements

Required education: First-level higher education degree (Bachelor) in Philology.

Specific Requirements: Proficiency of the Serbian language at level B2-C2 (mandatory). Proficiency in this language must be demonstrated through certification issued by an accredited local or international institution, or through studies completed in this language at a local university or at a university abroad.

- **Required work experience:** At least three (3) years of professional work experience.

4. Knowledge, skills and qualities required in the recruitment procedure

- Comprehensive and thorough knowledge of the policies, legislation, and procedures within the scope of the Division's activities.
- Organizational and leadership skills to manage organizational units.
- Ability to adapt to priorities, requirements, and deadlines through analytical and problem-solving skills.
- Communication and interpersonal influence skills, including the ability to establish and maintain trusted relationships with superiors and the staff they manage.
- Ability to motivate staff and successfully manage Division/Department Projects.
- Knowledge of foreign languages (preferred).

5. Documents to be submitted as part of the application and the method of their submission

- Copy of ID card/passport/certificate of citizenship of the Republic of Kosovo.
- A copy of the diploma required by the competition, along with information from the educational institutions, a certificate of nostrification of the diploma obtained abroad, or the act proving that the diploma obtained abroad is in the process of nostrification, provided that the nostrification certificate is submitted by the time of signing the act of appointment to the position;
- Copies of proof of employment (certificate/contract) issued by the relevant employing institution for work experience, specifying the job position and the duration of employment in that position. Proof of employment from non-public institutions must be supported by at least one of the following: a statement of payments to the pension savings fund or a statement of payments of tax obligations in accordance with personal income tax legislation. Work experience declared in accordance with the competition requirements and acquired in another country must be proven through a translated certificate of work experience issued by the competent authority of that

country, or through a translated and notarized certificate of experience issued by the relevant employer;

- Proof of proficiency in the Serbian language at level B2-C2 (mandatory). Proficiency in this language must be demonstrated through certification issued by an accredited local or international institution, or by having completed studies at a local or foreign university where Serbian was the language of instruction.
- Candidates must complete the application in accordance with the relevant Law on the Use of Languages. Documents in a foreign language must be translated into one of the official languages by an authorized translator.
- Copies of other documents proving the fulfilment of the application requirements specified in the recruitment announcement and declared in the application

6. Date of publication of preliminary assessment results

The list of candidates who meet the admission requirements will be published no later than 13/06/2026 on the electronic recruitment portal (<https://konkursi.rks-gov.net>)

7. Additional specific criteria

Proficiency in the Serbian language at level B2-C2 (mandatory). Proficiency in this language must be demonstrated through certification issued by an accredited local or international institution, or by having completed studies at a local or foreign university where Serbian was the language of instruction.

8. Method of assessment of candidates/applicants

- Written test – maximum 50 points
- Interview – maximum 50 points

9. Method of notification and communication with candidates

- Via email and the electronic recruitment portal (<https://konkursi.rks-gov.net>)

10. Application method

- Via the electronic recruitment portal (<https://konkursi.rks-gov.net>)

11. Date of publication of the final results

- Upon completion of the candidate assessment process, the successful candidate will be announced via the electronic recruitment portal (<https://konkursi.rks-gov.net>). All candidates participating in this procedure will be notified individually by electronic means.

Additional information:

- After the selection of the successful candidate, the responsible unit shall carry out pre-appointment verification to confirm that the candidate continues to meet the competition criteria, through original documents or copies certified as true copies of the originals.

Official contact address for technical assistance regarding the application:

E-mail: [simbnj.info@rks-gov.net](mailto:simbnoj.info@rks-gov.net);

Phone: +383 38 200 60 710

- Successful candidates will have the opportunity to choose the vacant position according to the final ranking.

Non-majority communities and their members, persons with disabilities, and the underrepresented gender are entitled to fair and proportional representation in the Civil Service of Kosovo, as specified in the LPO. Applications submitted after the deadline will not be accepted, and incomplete applications will be rejected.



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Pursuant to Article 39 (1,2,3,4,5 and 6) of Law No. 08/L-197 on Public Officials, and Article 5 of Regulation No. 07/2025 on Admission Procedure in the Civil Service, the Ministry of Digitalization and Public Administration hereby announces:

Vacancy Announcement

Admission

The application is open to all interested candidates.

Group name	
Field of study	First-level higher education degree (Bachelor) in Philology.
Institution conducting the recruitment procedure	Ministry of Digitalization and Public Administration
Reference Number	RN00019685
Duration of appointment	Four-year term
Announcement date	29.04.2026
Application deadline	30.04.2026 - 29.05.2026
Currently vacant positions	

No.	Institution	Organization / Workplace	Position title	Position class	Salary\ Coefficient	Required No.
1	Office of the Prime Minister of Kosovo	Office for Language Control and Harmonization/Prishtina	Head of the Division for Language Control	Lower Management	G3/8.5	1

1. General job description

- Leads and supervises all activities of the Division for Language Control, ensuring efficient operation and the achievement of established objectives.



- ii. Assists the Director of the Office in setting strategic objectives and developing the Division's work plan, and contributes to their implementation.
- iii. Performs quality control of document translations, ensuring linguistic and substantive consistency, and verifies syntactic correctness and accuracy of terminology in translated documents.
- iv. In cases of evident translation deficiencies, returns the documents to the proposing authority for improvement, providing specific instructions. In cases of minor avoidable deficiencies, makes direct linguistic corrections to the documents and uses the "track changes" format for full transparency, while notifying the proposing and drafting institutions of the changes made, enabling them to respond in case of substantive comments.
- v. Prepares the final version of linguistically harmonized documents, ready for review and approval at Government Meetings.
- vi. Issues the Declaration on proofreading and linguistic harmonization for all proposals, as part of the document package, prior to their approval at Government Meetings.
- vii. Organizes, allocates, and manages the work of the Division's staff, ensuring the execution of duties in accordance with institutional responsibilities.
- viii. Conducts performance assessment of staff under his/her direct supervision and identifies their capacity-building needs through training.
- ix. Performs any other duties and responsibilities assigned by law or explicitly delegated by the direct supervisor.

2. General requirements for admission, according to Article 9 of the LPO

- Be a citizen of the Republic of Kosovo;
- Have full capacity to act, according to the applicable laws;
- Be fluent in one of the official languages, in accordance with the Law on Languages;
- Be fit in the health aspect to carry out the respective duty;
- Have no record of conviction by a final judgment for the deliberate commission of a criminal offence;
- Have no enforceable disciplinary measures for serious violations in a public institution.
- Have the education, professional work experience and/or skills required for the relevant position, category, class or group.
- Have successfully passed the selection procedures defined in this Law.

3. General formal requirements

Required education: First-level higher education degree (Bachelor) in Philology.

Specific Requirements: Proficiency of the Serbian language at level B2-C2 (mandatory). Proficiency in this language must be demonstrated through certification issued by an accredited local or

international institution, or through studies completed in this language at a local university or at a university abroad.

- **Required work experience:** At least three (3) years of professional work experience.

4. Knowledge, skills and qualities required in the recruitment procedure

- Comprehensive and thorough knowledge of the policies, legislation, and procedures within the scope of the Division's activities.
- Organizational and leadership skills to manage organizational units.
- Ability to adapt to priorities, requirements, and deadlines through analytical and problem-solving skills.
- Communication and interpersonal influence skills, including the ability to establish and maintain trusted relationships with superiors and the staff they manage.
- Ability to motivate staff and successfully manage Division/Department Projects.
- Knowledge of foreign languages (preferred).

5. Documents to be submitted as part of the application and the method of their submission

- Copy of ID card/passport/certificate of citizenship of the Republic of Kosovo.
- A copy of the diploma required by the competition, along with information from the educational institutions, a certificate of nostrification of the diploma obtained abroad, or the act proving that the diploma obtained abroad is in the process of nostrification, provided that the nostrification certificate is submitted by the time of signing the act of appointment to the position;
- Copies of proof of employment (certificate/contract) issued by the relevant employing institution for work experience, specifying the job position and the duration of employment in that position. Proof of employment from non-public institutions must be supported by at least one of the following: a statement of payments to the pension savings fund or a statement of payments of tax obligations in accordance with personal income tax legislation. Work experience declared in accordance with the competition requirements and acquired in another country must be proven through a translated certificate of work experience issued by the competent authority of that country, or through a translated and notarized certificate of experience issued by the relevant employer;
- Proof of proficiency in the Serbian language at level B2-C2 (mandatory). Proficiency in this language must be demonstrated through certification issued by an accredited local or international institution, or by having completed studies at a local or foreign university where Serbian was the language of instruction.
- Candidates must complete the application in accordance with the relevant Law on the Use of Languages. Documents in a foreign language must be translated into one of the official languages by an authorized translator.

- Copies of other documents proving the fulfilment of the application requirements specified in the recruitment announcement and declared in the application.

Documents not required during the application phase, but during the pre-appointment verification stage

- Original criminal record certificate issued by the court, confirming that the person has not been convicted of a criminal offence committed intentionally, not older than six (6) months from the date of issuance;
- Proof that there is no active disciplinary measure for a serious violation in a public institution (for candidates who are currently employed or have previously been employed in public institutions).

6. Date of publication of preliminary assessment results

The list of candidates who meet the admission requirements will be published no later than 13/06/2026 on the electronic recruitment portal (<https://konkursi.rks-gov.net>)

7. Additional specific criteria

Proficiency in the Serbian language at level B2-C2 (mandatory). Proficiency in this language must be demonstrated through certification issued by an accredited local or international institution, or by having completed studies at a local or foreign university where Serbian was the language of instruction.

8. Method of assessment of candidates/applicants

- Written test – maximum 50 points
- Interview – maximum 50 points

9. Method of notification and communication with candidates

- Via email and the electronic recruitment portal (<https://konkursi.rks-gov.net>)

10. Application method



- Via the electronic recruitment portal (<https://konkursi.rks-gov.net>)

11. Date of publication of the final results

- Upon completion of the candidate assessment process, the successful candidate will be announced via the electronic recruitment portal (<https://konkursi.rks-gov.net>). All candidates participating in this procedure will be notified individually by electronic means.

Additional information:

- After the selection of the successful candidate, the responsible unit shall carry out pre-appointment verification to confirm that the candidate continues to meet the competition criteria, through original documents or copies certified as true copies of the originals.

Official contact address for technical assistance regarding the application:

E-mail: simbnj.info@rks-gov.net;

Phone: +383 38 200 60 710

- Successful candidates will have the opportunity to choose the vacant position according to the final ranking.

Non-majority communities and their members, persons with disabilities, and the underrepresented gender are entitled to fair and proportional representation in the Civil Service of Kosovo, as specified in the LPO. Applications submitted after the deadline will not be accepted, and incomplete applications will be rejected.



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Ministria e Digjitalizimit dhe Administratës Publike
Ministarstvo za digitalizaciju i javnu upravu - Ministry of Digitalization and Public Administration

Date: __/__/2026

Following the completion of the preliminary verification procedure for the recruitment process announced on 29 April 2026, under reference number RN00019683, for the position of Head of the Language Harmonization Division, the Department for the Management of Public Officials, Division for Recruitment Development and Inspection, hereby publishes the following:

NOTICE
on the Completion of the Recruitment Procedure

The Department for the Management of Public Officials, Division for Recruitment Development and Inspection, following the completion of the preliminary verification of candidates' applications, has determined that none of the candidates met the requirements and criteria set out in the applicable legislation and the vacancy announcement to proceed to the subsequent stages of the recruitment procedure.

As none of the candidates met the requirements to proceed to the subsequent stages of the recruitment procedure, the recruitment procedure for the position of Head of the Language Harmonization Division is hereby concluded.

Dissatisfied candidates have the right to lodge an appeal with the Independent Oversight Board for the Civil Service of Kosovo within thirty (30) days of the publication of this Notice.

Division for Recruitment Development and Inspection
Department for the Management of Public Officials
Ministry of Digitalization and Public Administration



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Ministria e Digjitalizimit dhe Administratës Publike
Ministarstvo za digitalizaciju i javnu upravu - Ministry of Digitalization and Public Administration

Date: __/__/2026

Following the completion of the preliminary verification procedure for the recruitment process announced on 29 April 2026, under reference number RN00019685, for the position of Head of the Language Quality Control Division, the Department for the Management of Public Officials, Division for Recruitment Development and Inspection, hereby publishes the following:

NOTICE
on the Completion of the Recruitment Procedure

The Department for the Management of Public Officials, Division for Recruitment Development and Inspection, following the completion of the preliminary verification of candidates' applications, has determined that none of the candidates fulfilled the conditions and criteria prescribed by the applicable legislation and the vacancy announcement to proceed to the subsequent stages of the recruitment procedure.

As none of the candidates fulfilled the requirements to proceed to the subsequent stages of the recruitment procedure, the recruitment procedure for the position of Head of the Language Quality Control Division is hereby concluded.

Dissatisfied candidates have the right to lodge an appeal with the Independent Oversight Board for the Civil Service of Kosovo within thirty (30) days from the date of publication of this notice.

Division for Recruitment Development and Inspection
Department for the Management of Public Officials
Ministry of Digitalization and Public Administration