



Republika e Kosovës
Republika Kosova - Republic of Kosovo
Qeveria - Vlada - Government

Ministria e Integritimit Evropian
Ministarstvo za Evropske Integracije - Ministry of European Integration

Prishtina, 27 October 2016

OPEN CALL

Selection of civil society representatives for the working group on Communications Strategy of the European integration process

Ministry of European Integration with the aim of drafting the Communication Strategy of the European integration process, and in compliance with the minimum standards for public consultation, invites the representatives of civil society to nominate members to be part of this group. The representatives of civil society in the working group for Communication Strategy of the European integration process will be nominated and selected by civil society organizations themselves, and the entire process will be organized by CiviKos Platform in cooperation with Ministry of European Integration (MEI).

6-8 members from civil society will be selected as members of the council, depending on the representation and will provide at least one member for each of the following fields:

1. The European integration process, visa liberalization and SAA in general
2. Political Criteria (democracy and the rule of law, human rights and minority rights, regional and international cooperation)
3. Economic criteria (macroeconomic stability, development of financial sector, functioning of the market economy, competition, etc.)
4. European standards (internal market, freedom of movement, public procurement, education, agriculture, environment, energy, transport, statistics, etc.) and
5. In communication of the aforementioned fields.

The selection process will try to provide a balance between:

1. Representation - by providing opportunity to CSOs to nominate their candidates or from other sector CSOs

2. Expertise – by laying out the basic criteria that shall be met by the nominees and from the nominating CSOs.

Main criteria for the nominees define that: The nominee must have experience in the certain field; and be engaged in a CSO which was for at least the last 1 year is profiled in the specific sector.

Main criteria of the nominating CSO define that: CSO is operating for at least 3 years; and the right to nominate a candidate for specific field shall be guaranteed only to CSOs that are profiled in that sector or have implemented such projects in the past and present the relevant evidence.

Nomination

All CSOs that are active in Kosovo are invited to nominate their representatives for selection of representatives of civil society to the working group for Communication Strategy of the European integration process. The invitation is not limited only to the member organizations of CiviKos Platform.

In order to nominate a candidate, CSOs must submit the following documents:

1. A CV of the nominated candidate (max. 2 pages CV)
2. Motivation letter (max. 1 page) as proof of their experience in CSO, their interest in European integration matters and how important is that for the working group on Communication Strategy of the European integration process
3. Certificate of registration of NGO

Completed documents must be submitted via email to info@civikos.net or via mail to the following address *CiviKos Platform, St. Bedri Pejani 7/a, 10000 Prishtina*, no later than **31.10. 2016**.

THE BASE CRITERIA FOR CSOs THAT MAKE THE NOMINATIONS AND THE NOMINATED CANDIDATES

The base criteria that need to be met by CSOs that make the nominations and the nominated candidates are:

Criteria for organizations that nominate candidates:

All CSOs that are registered pursuant to the Law on Freedom of Association in NGOs, are entitled to nominate candidates, which:

1. Are active at least since 2012;
2. Within their activities they cover one of the abovementioned fields.

Criteria for nominated candidates

Nominees must meet the following preconditions:

1. Have proven experience in a specific field for at least 3 years
2. Are engaged in a civil society organization which for at least the last 1 year were engaged in one of the specified fields

Limitations on the nomination process

1. Each CSO may nominate or support the nomination of more than one candidate of a specific field.
2. Each CSO may nominate or support the nomination of a representative by the CSO itself.
3. No CSOs can nominate or support the nomination of any candidate outside the scope of activity of CSO.

Upon completion of the nomination, the panel consisting of the Director of the Office for Communication and Information in MEI and a representative of CiviKos Platform Secretariat will verify whether the nominated candidates meets the required criteria. All candidates who are ascertained that met the required criteria will be included in the final voting list.

Immediately after the preparation of the final voting list, CiviKos Platform will publicly announce the opening of the voting process and will publish the official ballot on its website. All registered CSOs can vote for their favourite candidates within a period of 3 days from the opening of the voting process. Each organization may vote from 6 to 8 candidates from the list of candidates included in the ballot.

Voters may cast their vote by e-mail, regular mail or in person at the CiviKos office. In case of voting by e-mail or regular mail, the organization that votes should send the filled ballot and a copy of the certificate of registration of NGO. In case of voting in CiviKos office, the organizations must submit a copy of the certificate of registration of NGO and cast their ballot in the ballot box in CiviKos office. Anonymous voting can be done only through voting in CiviKos office.

The voting process will be organized and managed by a committee consisting of the staff of CiviKos Platform Secretariat, which is appointed by the Executive Director of CiviKos. After the deadline for voting, the committee of CiviKos Platform Secretariat will count the ballots to determine which candidate won the highest number of votes. 6-8 candidates who receive the most votes are selected as representatives of civil society in the working group for

Communication Strategy of the European integration process. If two candidates receive an equal number of votes, the representative seat of CSOs in the working group will be determined through the draw.

For the purpose of overseeing the counting process, CiviKos Platform will invite observers from all CSOs that made nominations, active networks of civil society, representatives of the Department for Registration of NGOs and MEI representatives.

For the purpose of reflecting the social diversity and civil society in Kosovo, it is encouraged to nominate women, members of non-majority communities and underrepresented groups.

For more information about the selection process, please contact CiviKos Platform via e-mail info@civikos.net or phone number 038 224 904.

The mandate of civil society representatives

Representatives of civil society that are selected as members of the working group for drafting the Communication Strategy of the European integration process have a time-limited mandate until the approval of the strategy in question. Prior this period, the mandate is terminated in the following cases:

1. When the civil society representative in the working group resigns;
2. When the civil society representative in the working group leaves the civil society sector
3. When the civil society representative is absent in more than 3 meetings
4. When at least 30% of nominating organizations, request from the Chair of the Working Group to initiate the dismissal procedure, due to negligence or failure to properly represent the interests of civil society in the work of the working group.